

About this course

This course is designed for workers who provide services to clients in their homes and other community care settings. This type of work involves services to individuals with complex needs, and/or work with groups of older people.

It may include training and support to assist independence and community participation, which may be provided as part of activities and programs in a variety of home and community care settings. These workers report to service managers and liaise with professionals and other service providers and may be required to supervise and/or coordinate other staff.



Career Options

Some of the roles this course will qualify you for:

- Assistant Coordinator or Team Leader
- Personal Care Worker
- Senior Community Care Worker
- Service Coordinator
- Community Support Worker
- Day Activity Worker

Course Structure

This course is made up of 15 units:
6 core units and 9 elective units.

Core Units

CHCAC416A	Facilitate support responsive to the specific nature of dementia
CHCCS411B	Work effectively in the community sector
CHCHC401B	Coordinate and monitor home based support
CHCICS402A	Facilitate individualised plans
CHCOHS312B	Follow safety procedures for direct care work
HLTHIR403C	Work effectively with culturally diverse clients and co-worker

Elective Units

CHCICS401A	Facilitate support for personal care needs
CHCADMIN403D	Undertake administrative work
CHCCOM403A	Use targeted communication skills to build relationships
CHCCS400B	Work within a relevant legal and ethical framework
CHCNET404A	Facilitate links with other services
CHCMH402A	Apply understanding of mental health issues and recovery processes
CHCICS407A	Support positive lifestyle
CHCCS422A	Respond holistically to client issues and refer appropriately
CHCICS403A	Conduct individual assessment



Entry requirements

(1) To enrol in this course, you must hold these compulsory units from CHC30308 Certificate III in Home and Community Care (or equivalent):

- CHCAC318B Work effectively with older people
- CHCDIS301B Work effectively with people with a disability
- CHCICS304B Work effectively with carers

You can gain these pre-requisites requirements through a training program or through a recognition process. If you do not hold these units, you are able to study them prior to the commencement of this qualification, subject to the per unit charge.

(2) We suggest that candidates have at least 6 months experience in a job role that relates to this qualification.

The College will ask you to complete a form to give us some information about your professional background. You may also need to complete a brief language assessment. We will assess this and we may ask you for further information to ensure that a distance program and the level are right for you.

Work experience

Please note that some of the assessment tasks in this unit relate directly to the work environment. For these units you will need verification from a workplace supervisor as evidence of competence. This means you will need to complete work experience for a minimum of 40 hours. You will need to make these arrangements yourself.

We suggest you start planning for work experience when you are ready to enrol in a course.

Please note that in order to work in any federally funded aged care service in Australia, you will need to undergo a criminal record check. You will be required to pay for any criminal checks that the College conducts on your behalf.

Delivery modes

Online learning means you complete the entire course using the online learning platform. The content is presented per unit - you simply find the right unit and start reading. It's like reading a book on your computer screen with images and pictures. When you finish a unit, you complete the assessment tasks, which are also done online. It's easy, fast and a great way to achieve a qualification.

Distance learning means you study using the textbooks that we mail to you. You work through the course materials at your own pace and return your completed assessments by mail. This method is designed for those who prefer the more traditional form of study using books in hard copy.

Blended learning

Many of our students prefer to mix the two – do the reading tasks using the textbooks but complete the assessments online. It's a practical approach to learning that offers great flexibility.

Classroom and Workplace-based learning

We also offer traineeships and classroom-based courses to individuals and workplaces. Contact us for more information on our workplace-based programs.

Assessment may include:

- Case studies
- Practical activities
- Projects
- Written & oral questioning
- Demonstration of skills
- On-the-job assessments

Duration

We suggest you complete this course within 12 months. Expect to study about 6 – 8 hours per unit.

Recognition

National College Australia recognises the skills and knowledge gained through previous studies and/or work experience. If you think you may be eligible for Recognition of Prior Learning (RPL), ask to speak to the Student Services Manager.

Course Fees

- The regular course fee is \$1950
- Pay upfront and receive a 10% discount – pay only \$1755
- Flexible payment plans available – pay \$100 deposit and \$71.15 fortnightly or \$154.20 monthly for 12 months

Learning Pathways

Successful completion of this qualification could lead to advanced standing in

- Diploma of Community Services Coordination
- Other Certificate IV and Diploma courses in Community Welfare Work, Mental Health, Disability, and Alcohol and Other Drug Work

About home care

Home and community care

Home and community care work is about providing care for people who are still living in their own homes. It involves assisting people who still have some degree of independence but need some help with day to day tasks in personal care and domestic duties.

Day to day work

Under the supervision of program managers, the day to day duties of a home care worker involves personal care and/or domestic duties.

A typical day could include:

- bathing or showering
- preparing lunch
- vacuuming & dusting
- cleaning bathrooms
- paying bills for the client
- shopping or escorting clients to attend appointments

Personality/skills profile

The ideal candidate for the aged care industry is someone who:

- has great interpersonal skills and is able to get along well with people in general
- has a caring and supportive attitude towards others
- is flexible and able to work in environments with culturally diverse people
- is able to perform domestic duties efficiently
- can work well in a team and follow instructions

More information

- | | |
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| • Does this type of work include shift work? | No |
| • Does it have flexible hours? | Yes |
| • Is there any travel involved? | Yes |
| • Do I have to have a driver's licence and own my own car? | Yes |

Salary

Home care workers usually earn around \$20 per hour plus travel and time allowance (this means you get paid for the time spent in travelling between clients homes and the kilometres you travel).

Other courses at National College that will qualify you for work in this industry

- Certificate III in Home and Community Care



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